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## “Convertible Pencil Case”

**Description:** This pattern was designed to be used inside the Binder Cover as a Pencil Case. It has loops that allow it to be secured by the binder hardware to add storage. It also has a removable handle allowing it to be used as a cross body purse.



*Finished Pencil Case attached with Binder Loop Hardware*



*Finished Pencil Case with attached handle  
for use as a cross body purse*



Reverse side of Bag with Decorative Button  
on Outer Pocket

Materials needed:

Coordinating fabrics

For handle and loops 11inch X 11inch piece fabric

For Outer Pocket 6 inch X 11 inch piece fabric

For Bag Body 11 inch X 8.5 inch cut 2 for outer cut 2 for inner

Stabilizer or fleece for inside 11 inch X 8.5 Inch cut 1

1- Zipper 9 inch

2—Lanyard hardware ends for handle

Decorative Button for outer pocket.

Matching Thread, Temp Adhesive Spray

Scissors, Pinking Shears, Cutting Wheel, Straight Edge, Marking Pencil



## Fabric Cuts and Labels

Use these labels to organize your project by cutting out and pinning to your pieces. Quantities are listed with the sizes required. Wash your fabrics, dry and iron. This will give a crisper look and allow for neater cuts.

Handles 11 inch X 11 inch

Cut 1

This will be cut into strips. Remaining fabric after those cuts will become loops

Outer Pocket 6 inch X 11 inch

Cut 1

Fleece/Stabilizer Lining for Cover

11 inch X 8.5 inch

Cut 1

Outer Cover 11 inch X 8.5 inch

Cut 2

Inner Cover 11 inch X 8.5 inch

Cut 2

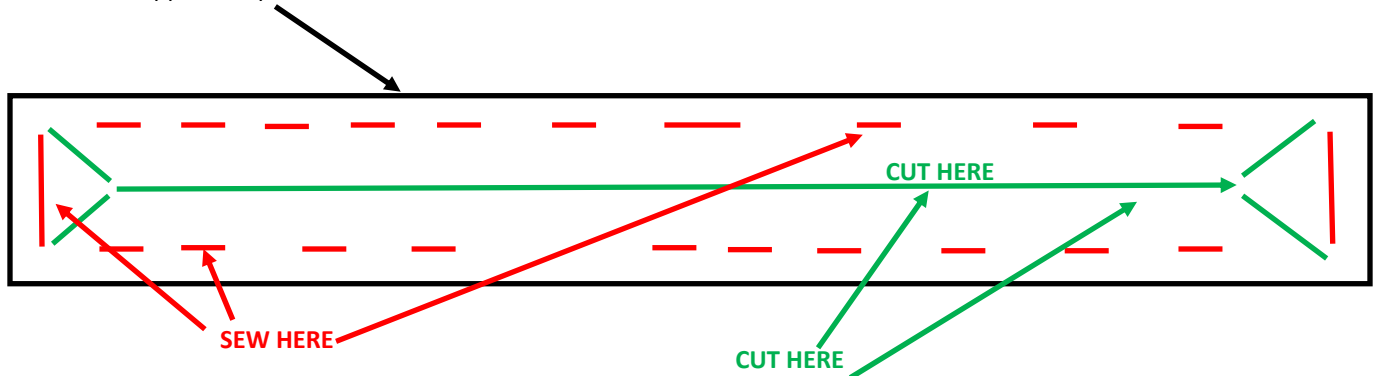
Loops

Leftover fabric from handle

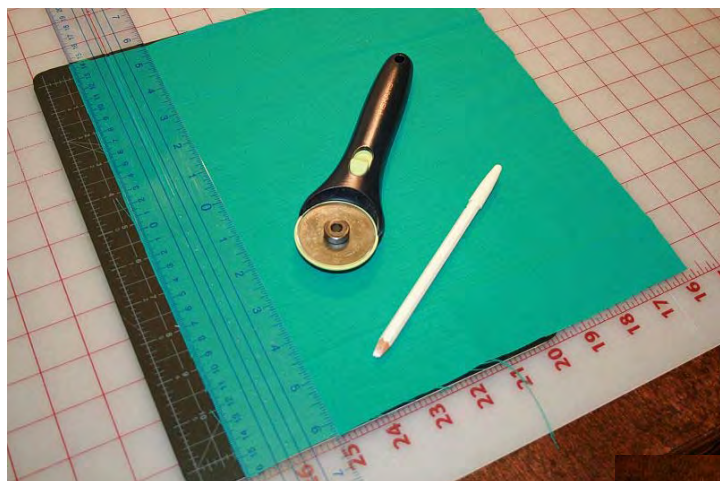
2 inch X 8 inch

Cut in 2– 4 inch strips

Zipper Template outline

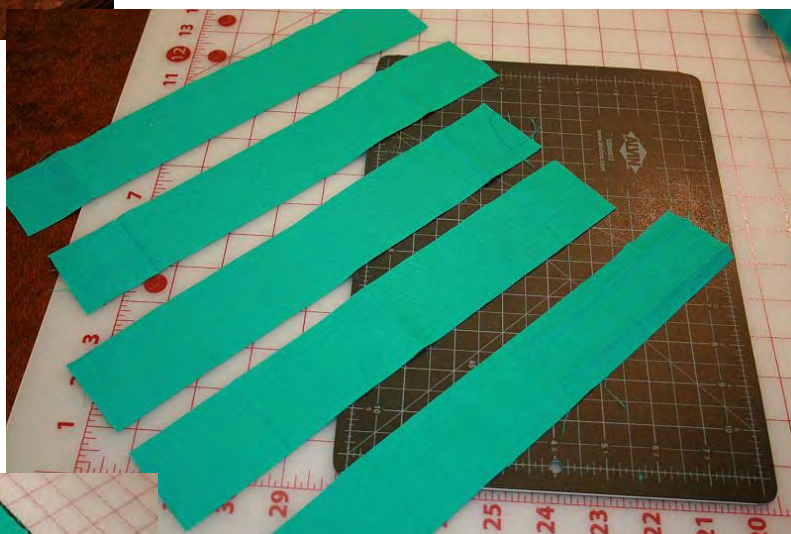


After you prepare your fabric and cut everything out you will start to make your handle. This will be a very narrow strap that will be able to connect to the pencil case and be tucked into the back pocket so it is out of the way when not in use.

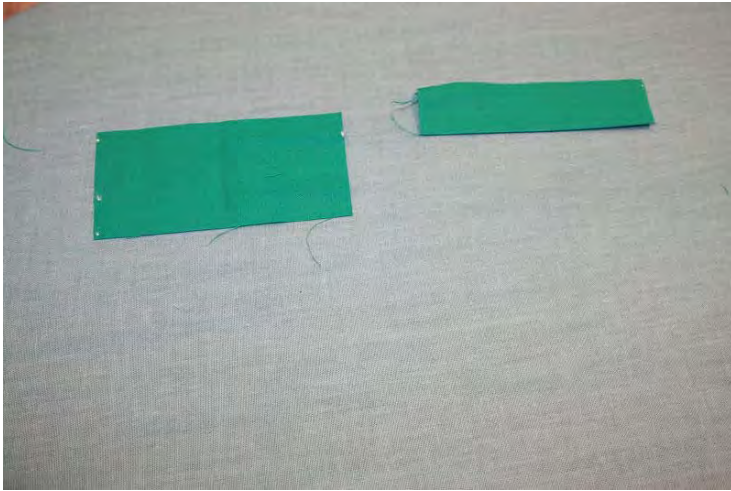


Using your straight edge and marking pencil, measure 2 inch widths and cut strips.

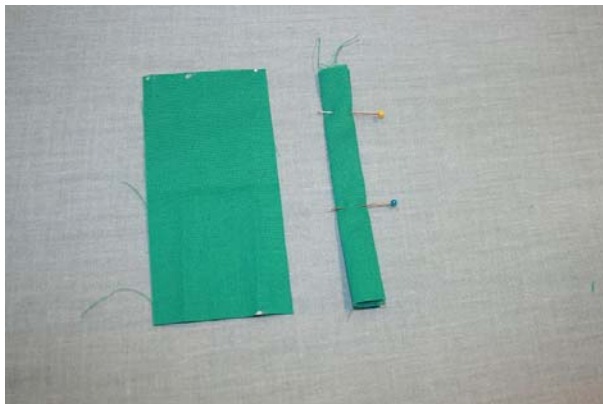
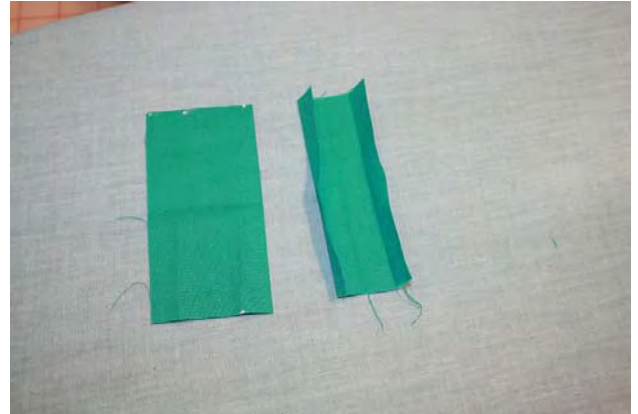
You should have five strips. Cut 8 inches from one of those strips. Then cut that 8 inch strip into two 4 inch pieces. These will be your loops





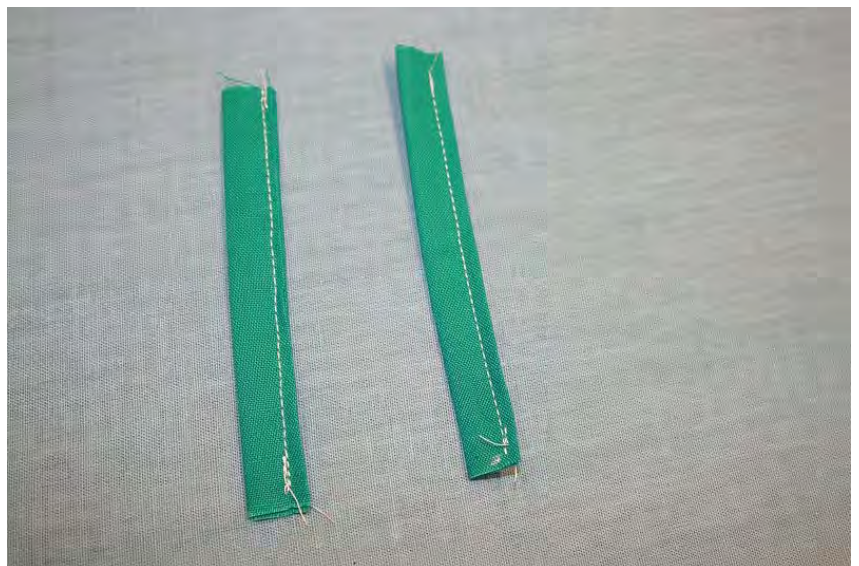


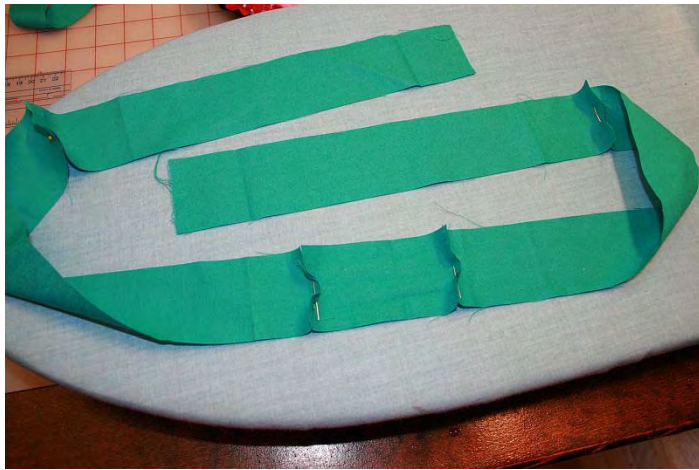
Fold the 2 four inch pieces in half lengthwise then open them back up and fold the outer edges into the center fold.



Fold one more time into the center and pin

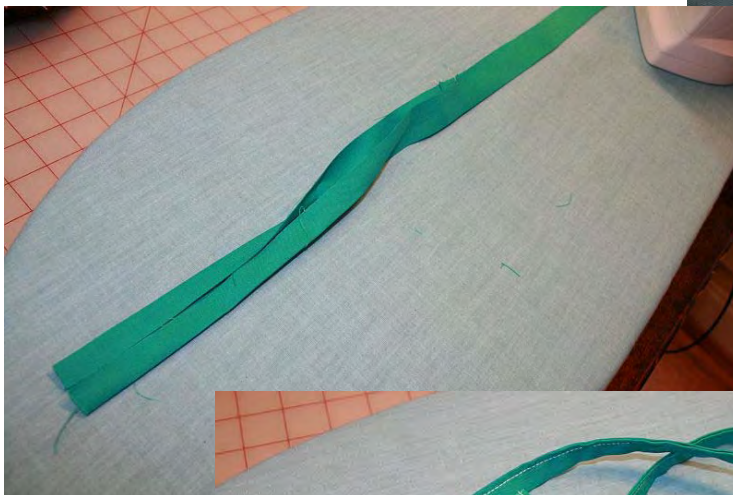
Sew a seam very close to the edges. These are your loops that will be used to attach the bag to the binder hardware.



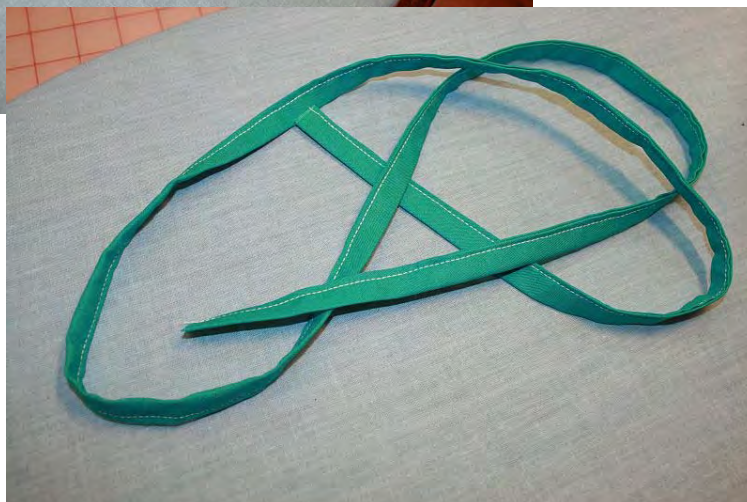


Place the remaining handle piece ends right sides together and pin. As you can see we took the short piece that was left over from the loops and put it in the center.

Sew the edges together and then iron the seams flat. This will create one long strip of fabric.



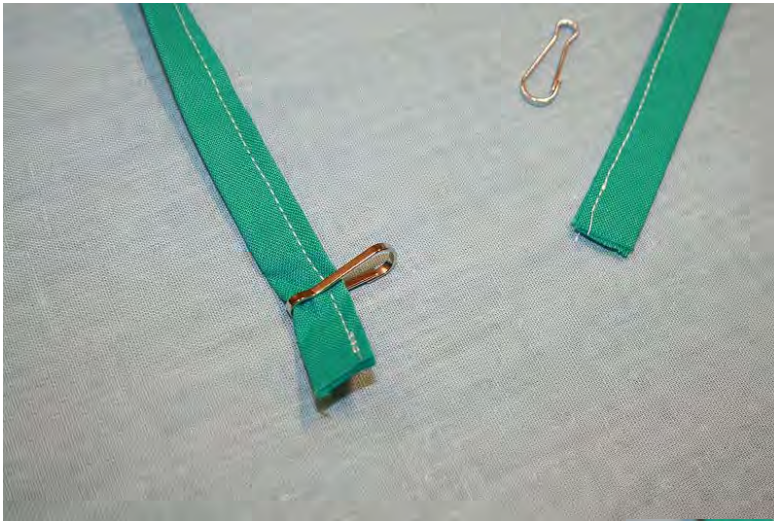
Fold the long piece into the center like the loops. Unfold then bring the outer edges to the center and fold one more time so it is a narrow strip. Pin the edges in preparation to sew.



Sew a seam close to the edge all the way down the length







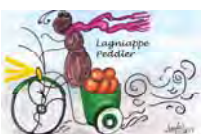
Now you will install the lanyard hardware to each end of the handle. Slide the piece onto each end.

Fold the ends under and pin to hold. Sew a small seam.



Fold over once more, pin in place and sew another seam.

The handle is ready to be attached to the bag.



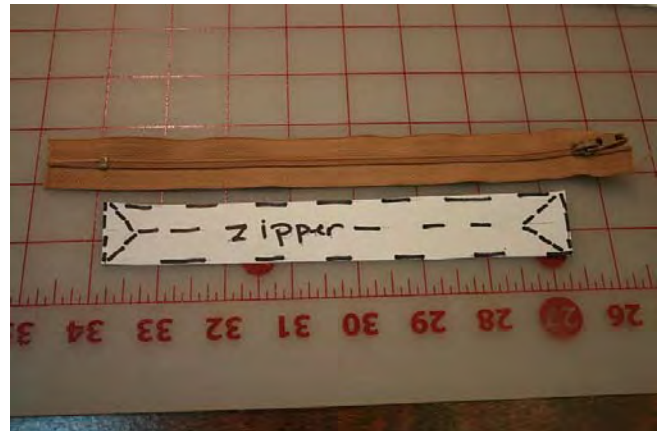




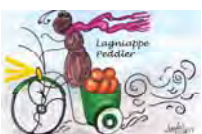
The outer pocket will be next. Turn the top edge under 1/4 inch then another 1/4 inch to create a 1/2 inch hem. Press well and hem



Now you will install your zipper. Cut out the zipper template. Make sure the size of the template matches your zipper. Note our zipper was a 9 inch length. The template is 7 inches. Once installed we cut the edges off.



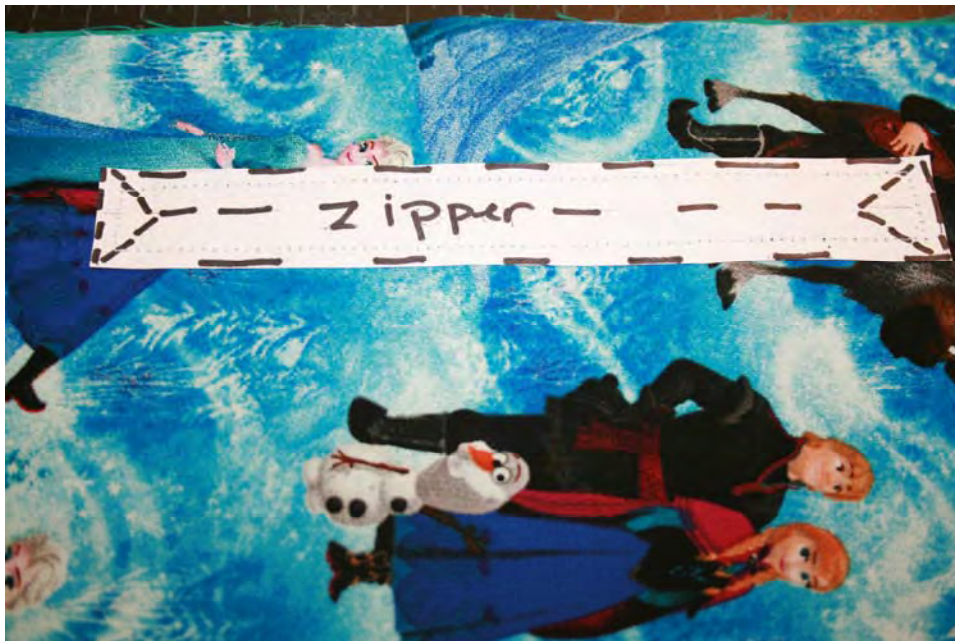
You will need one piece of your outer fabric and one piece of your inner fabric. Lay your inner fabric face down and the outer fabric face up. Place the zipper template on the front fabric. Position it about 1 1/2 inches from the top and then center on the fabric.



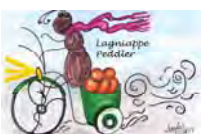


Pin in place well with both pieces of fabric lined up. You will be sewing through the top and bottom.

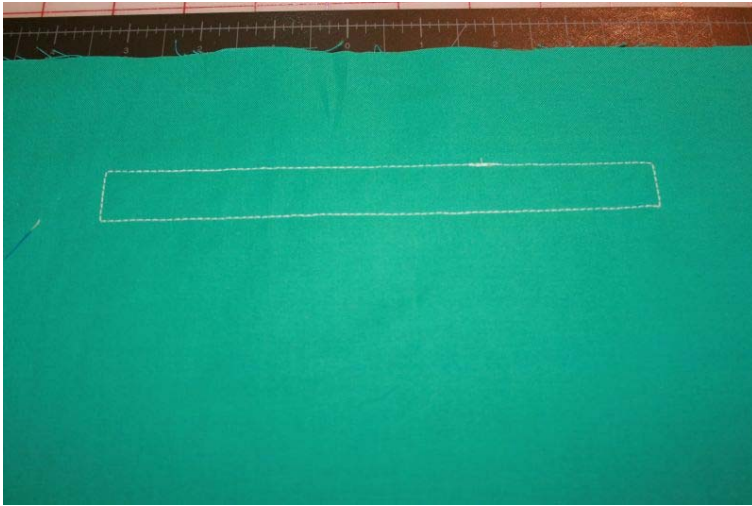
Place the fabric on your machine so that the stitch line is inside the zipper outline. You should see dotted lines on the template that say "SEW HERE". Use a BASTING or LONG stitch. You will sew directly onto the paper. By using a basting stitch, it will perforate the paper allowing it to be removed easily.



See the stitches are well inside the outer edge of the zipper template. You have done this so that when you make your cuts next, the opening will not be too large for the actual zipper.

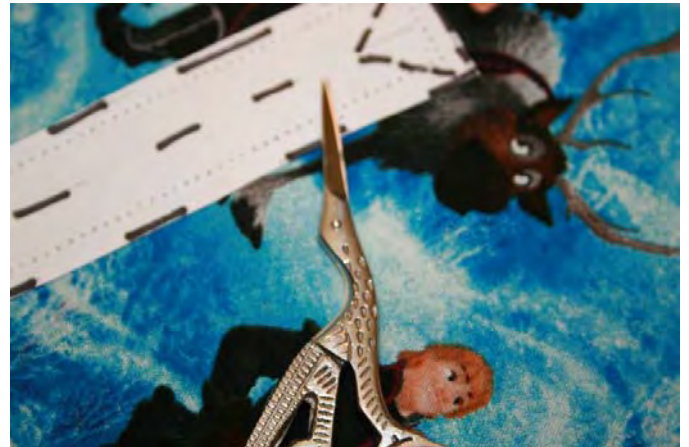






This is what the back of your stitch should look like.

Now you will make your cuts. You should see areas marked "CUT HERE" on your zipper template. The object is to cut directly across the middle and then into the diagonal corners. Be careful not to cut into the seams.



Carefully make your cuts. Here you can see the middle and one edge have been trimmed all the way through.

Once you have made the cuts, you can pull the paper template from the fabric.





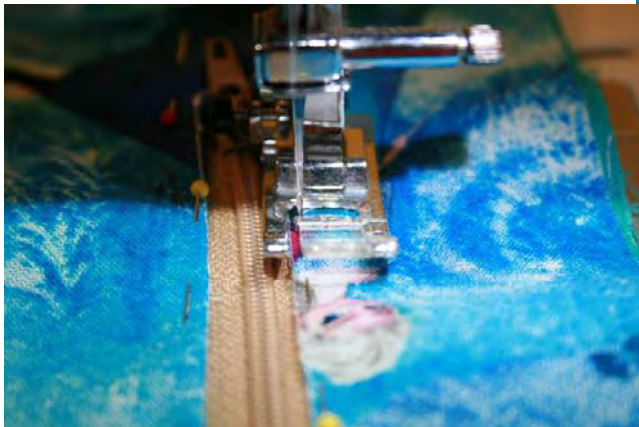
Fold and Iron the edges into the lining fabric.



Place the zipper into the open area and pin.  
You can see the basting threads that you have sewn showing. These will be removed later.



The zipper is pinned well and ready to be attached to the bag front.

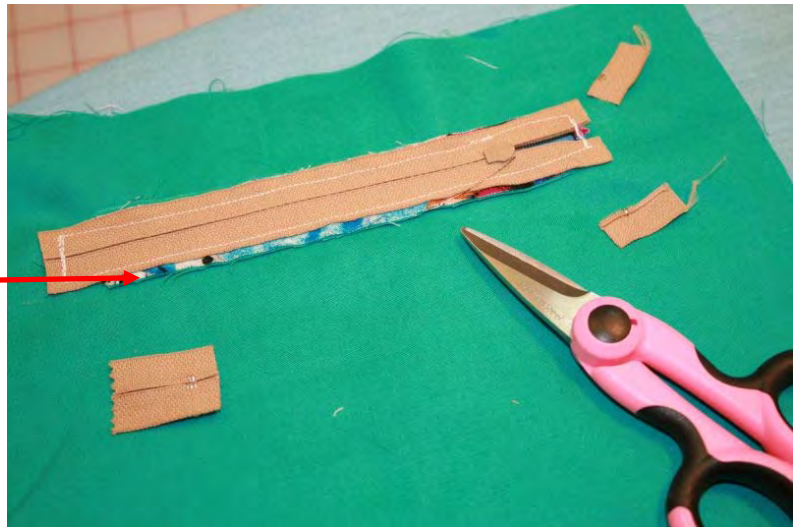


Sew around the perimeter of the zipper making sure you are catching all of the zipper tape edges. You may need to leave your needle down and lift the foot up to move the zipper handle when you get to that area of sewing. Once the zipper is in, go back and pick out the basting stitches.



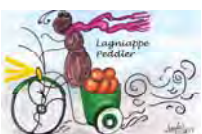


Once the zipper is sewn you can trim off the edges of the zipper tape. You can also at this time use pinking shears to trim any extra material that extends beyond the zipper



Now the back of the bag will need to be lined. Due to the depth of the binder cover, we only lined one side of the bag to reduce bulk. Also, by not using a lining on the front our zipper insertion is easier. Lay your inner fabric face down with the fleece on top. Spray with temporary adhesive. Place the back outer piece face up on top and spray with temp adhesive also.

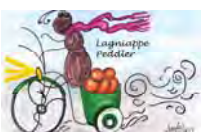
Now your three layers of fabric will be treated as one.



Find your back outer pocket piece and lay face up on the layered fabric. Line up the bottom edges.



Find your loops, fold in half and place them on the front cover piece. Line up the raw edges and pin in place making sure the distance matches your binder hardware. The example bag shows the loops placed about 1 1/2 inches from the bag edges. Pin in place

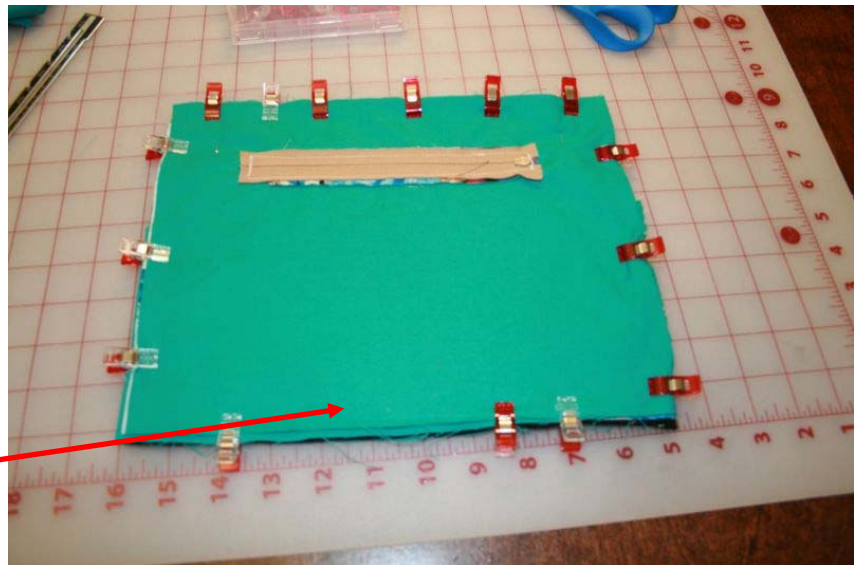




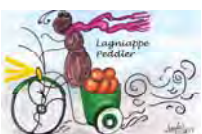


You should have the components ready for the bag front and back.

Place the bag front and back right sides together. Use clips or pins to secure in preparation to sew. Leave a small area at the very bottom open for turning.



Sew around the edges and then trim the bulk from the seams with pinking shears. Be careful not to cut into the seams.







Turn the pencil case, press well and sew the open seam closed by pinning the edges together first. Then top stitch around the bag.



The handle can be attached to the loops now.

These loops will also be what will hold the pencil case inside the binder. Make sure your handle can be folded up and fit inside the back pocket.



A decorative Button can be put on the back pocket to help it stash the handle when not in use.







Mark your location  
and follow your  
machine instructions  
to sew a buttonhole.



With the handle stashed in the back pocket, you can use the loops to insert the  
pencil case into the binder cover.



The pencil case can also be used as a  
stand alone cross body purse. It  
looks very nice with your Binder  
Cover.

*ENJOY!*

